

## M.S. Graduation Checklist

### Requirements

Total of 24 course credits

B average

max 2 C grades

max 2 undergraduate level (only 400 level. Requires prior approval by GPD)

max one independent study

up to 12 course credits with grades of B or better can be transferred from another

institution

Math course 642:527

Five MAE courses

Three courses out of five (650:530, 650:550, 650:554, 650:570, 650:574)

Six research credits with grade of S

Enrolled in seminar every semester (non-credit N), barring exceptions

### Procedure After Completing All Requirements

With consent of advisor, submit three copies of thesis to Graduate Program Director

Graduate Program Director appoints the thesis committee and sends thesis for review

After committee approves, thesis exam is scheduled and public notices posted at least four days before exam

Bring candidacy form (completely filled out) to exam

Upon passing exam, have committee sign candidacy form, complete corrections on thesis, after which you have committee sign the thesis cover sheet

Bring signed candidacy form and a copy of thesis to Graduate Program Director for approval

Take approved candidacy form and a copy of the thesis to GSNB

Fill out diploma application and send to the registrar

Give Graduate Secretary a forwarding address, phone number, email and place of employment before leaving Rutgers.